



Birthday Party Reservation Contract

Thank you for choosing **Level Up Arcade and Lounge** for your celebration! This Agreement outlines the terms and policies for reserving a birthday party room at our venue.

PARTY PACKAGE OPTIONS

10-Person Party Package

\$150 reservation fee: this fee is based on the room and not the amount of people in attendance.

Includes: 2 hours of private party room use Admission for up to 10 children \$10 arcade game credit per child One slice of pizza per child Unlimited water One additional drink option from La Sicilia Plates, napkins, cups, and tablecloth provided Total capacity for this package is limited to 10 children.

20-Person Party Package

\$200 reservation fee: this fee is based on the room and not the amount of people in attendance.

Includes: 2 hours of private party room use Admission for up to 20 children \$10 arcade game credit per child One slice of pizza per child Unlimited water One additional drink option from La Sicilia Plates, napkins, cups, and tablecloth provided Total capacity for this package is limited to 20 children.

ADDITIONAL TIME

Additional party room time may be purchased based on availability at: \$50 per additional hour Requests for extra time should be made in advance whenever possible.

FOOD & BEVERAGE POLICY

Pizza and beverages are provided through La Sicilia.

Additional menu items may be purchased at the Customer's expense.

Birthday cake and desserts must be provided by the Customer.

Outside food or beverages are permitted, but MUST be approved in advance by management.

PARTY DECORATIONS

Level Up Arcade & Lounge provides: Plates Cups Napkins Tablecloths Customers may substitute their own themed party supplies if delivered to the venue at least 24 hours prior to the event. Additional decorations and supplies may be brought in and set up by the customer.

The following items are prohibited: Confetti Glitter Wall adhesives Open flames Hazardous decorations

PAYMENT & RESERVATION POLICY

A non-refundable deposit of \$_____ (room reservation fee) is required to reserve a party date and time.

Remaining balances must be paid no later than: _____

Any additional charges incurred during the event must be paid before departure.

Party package pricing is based on room capacity and reserved package size, not attendance count. Unused guest spots are non-refundable.

CANCELLATION & RESCHEDULING

Deposits are non-refundable. One reschedule is permitted with at least 7 days' notice and subject to availability. Cancellations made within 7 days of the event may result in forfeiture of all payments made. Level Up Arcade & Lounge reserves the right to cancel or reschedule events due to emergencies, safety concerns, or circumstances beyond our control.

PARTY ROOM RULES

The Customer agrees to: Supervise all children attending the event Follow all arcade rules and staff instructions Respect venue property and equipment Prevent unsafe or disruptive behavior The Customer accepts financial

responsibility for damages caused by guests beyond normal wear and tear.

BYOB POLICY

Level Up Arcade & Lounge is a BYOB establishment.

Alcohol consumption must comply with all applicable laws and venue policies. Underage drinking is strictly prohibited.

Venue staff reserve the right to refuse entry or remove any guest displaying unsafe, intoxicated, or disruptive behavior.

LIABILITY

Participation in arcade activities involves inherent risks.

By signing this Agreement, the Customer accepts responsibility for all guests attending the event.

Level Up Arcade & Lounge shall not be held liable for: Personal injury Lost or stolen items Guest misconduct Misuse of arcade equipment Failure to follow venue rules or staff instructions Separate waivers are required for participants.

PHOTO RELEASE (OPTIONAL)

Unless declined in writing, the Customer grants permission for photographs or videos taken during the event to be used for promotional or social media purposes.

Customer Initials: _____

EVENT INFORMATION

Customer Name: _____

Phone Number: _____

Email Address: _____

Party Date: _____

Party Time: _____

Estimated Number of Children: _____

Package Selection

☐ 10-Person Party Room

☐ 20-Person Party Room

Additional Time Requested

☐ No

☐ Yes — _____ additional hour(s)

Special Requests

AGREEMENT & SIGNATURE

By signing below, the Customer acknowledges that they have read, understood, and agreed to all terms contained in this Agreement.

Customer Signature

Signature: _____

Printed Name: _____

Date: _____
